# HNJ Financial Solutions Inc.




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Driven by ambition and an unyielding focus on delivering exceptional client service.As Professional Accountants, our team not only generate the information your company needs to trade legally, but also provide specialized analyses of this information in order to maximize cash flow, systems efficiency and internal risk management.About usBespoke uniqueWe are exceptional at what we do; deliver a great service and help you to grow your business and increase profits while we take care of your accounting and tax needs. Most of our clients rate us outstanding in what we provide for them.Vastly experiencedEstablished in 2015, we have over 20 years’ experience in the field. We have the system and people in place to ensure you the most efficient experience.Tech-savvyWe specialize in cloud accounting, being certified advisors with Sage Cloud, QuickBooks Online, and Syft, where we maintain our client accounting profiles while providing accurate and precise financial reporting to meet every clients’ needs.AccreditationsWe are registered tax practitioners with SARS, while our team is registered with SAIBA and SAIPA. We instil a culture of continuous learning thus staying abreast any tax, legislative and accounting policy changes throughout the years.Our level of serviceWe provide the full house of services, from monthly accounting, tax returns, audits, and

compilations to payroll and advisory, whatever your financial need, we should be able to assist you. Our focus being monthly cloud accounting solutions; we are your dedicated monthly accountant and work with you, ensuring that you get monthly management accounts and stay up to date with statutory requirements.Our clientsFrom start-ups to small and medium-size businesses (turnover up to R100m). We work with clients in any industry, the principles remain unchanged throughout. We have a dedicated team focused on the NPO (non-profit) environment.Location, location, locationWe have offices in Cape Town but working remotely makes us a national service provider. Being able to deliver cloud accounting solutions, means we can service our national clients from anywhere in the world.Our Core ValuesEthical ConductIntegrityQualityProfessionalismTransparencyInnovationIndependenceObjectivityPersonal CompetenceAccountabilityContinuous Education DevelopmentCompliance with Professional StandardsOffering a personal and caring approach to growing your business, which has long since ceased to exist in the larger corporate environment.OUR SERVICESTAX SOLUTIONSSARS and related registrationsIncome TaxProvisional Income TaxValue Added Tax (VAT)Pay-As-You-Earn (PAYE)Skills Development Levy (SDL)Unemployment Insurance Fund (UIF)Workers Compensation Assistance (WCA/COIDA)Customs and ExciseTax Returns and SARS ComplianceProvisional Tax (IRP6)Organisation Income Tax (ITR14/ITR14SD/IT12EI/ITR12T)Individual Income Tax (ITR12)Value Added Tax (VAT201)Employee's Tax (EMP201)EMP501 - SubmissionDirectives and IT3Tax Compliance Status Verifications (Tax Clearance)Disputes and ObjectionsVAT Admin PenaltyPAYE Admin PenaltyIT Admin PenaltySARS on-site audit supportOther Taxation ServicesTax PlanningTax administration and compliance managementView Our Standard PricingCLOUD ACCOUNTINGDefault inclusions in all packagesAnnual Financial StatementsPreparation and submission of all SARS returns: VAT, Provisional Tax & Income TaxPayroll processing and relevant returns: PAYE, UIF, SDL, EMP501, UI19Assistance with all bookkeeping, tax & technical queriesOther servicesForecasts, budgets and cash flow modellingAssistance with product costingRecommendations to accounting and internal control systems and proceduresCompilations, Independent reviews and auditing bespoke

solutionsPAYROLL SOLUTIONSService offeringsSARS and related registrations:Pay-As-You-Earn (PAYE)Skills Development Levy (SDL)Unemployment Insurance Fund (UIF)Workers Compensation Assistance (WCA/COIDA)Monthly payroll processing and payroll reconciliationsIssuing of pay slips and monthly payroll reportingSubmitting all monthly statutory requirements (PAYE, UIF, etc.)Preparation, reconciliation and submission of EMP501 for 6- & 12-month assessmentsIssuing of IRP5 certificatesSubmission of Annual Workmen’s CompensationSubmission of UIF Forms at the Department of LabourApplication for tax directivesSkills Development LevyUnemployment Insurance FundBi-Annual ReconciliationsTax directivesCIPC REGISTRATIONSecretarial servicesCompany Registration - click for moreMaintenance of company and secretarial recordsChange of company nameChange of directorsChange of company addressChange of auditorsBB-BEE certificationAnnual returns (AR) and letter of good standingNew Basic Company Registration Package includesReserved company nameCompany registration certificate (COR14.3)Income tax registration certificationCIPC filing feesBasic Memorandum of IncorporationShare certificates for all shareholdersADVISORY SERVICESManagement consultancyBusiness development consultancyFinancial administration & consultancyFinancial information systemsAssessment & implementation of internal controls & risk reviews

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